

# Altinn: Create new form based on previous submissions



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You can reuse previously submitted applications to fill in a new application. This is beneficial when you need to:

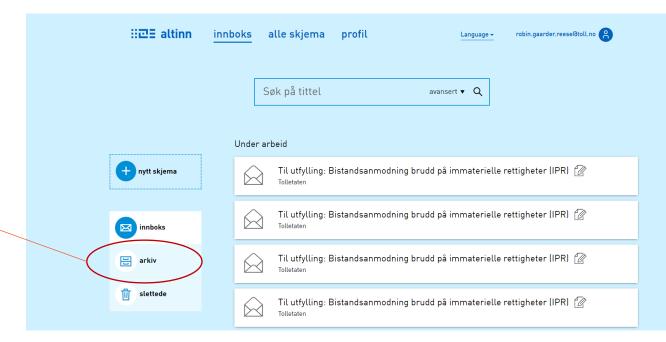
- change existing application
- add more intellectual property rights to existing application
- extend existing decisions

Follow these instructions to reuse an application. Start the process on your Altinn main page.



## Step 1:

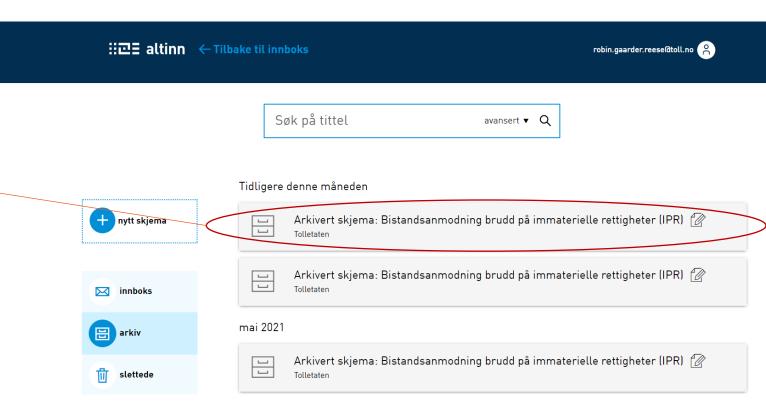
Click «arkiv» (Archive)





### Step 2:

 Find the form you previously submitted and open it.





### Step 3:

Choose «Lag ny kopi»
 (Create a new copy»



