# CUSTOMS & EXCISE

## Excise Duty And Charge Form

Please see the last page of this form for how to complete it.

**This form will be used as a:**
(please tick the right box)

1 ☐ **Excise Duty and Charge Return**
2 ☐ **Refund Application**
3 ☐ **Correction Form**

4 For official use

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5 Name and postal address:

6 Identity No:

Tot. No of Pages:
10 **Pg No:**
11 **of:**

7 Tel No:

8 Account No:

9 Time period:

| 12 Line No: | Excise Duty Codes: 13 Duty type code | 14 Duty rate code | 15 Exemption/return goods | 16 Date | 17 Rate | Basis for calculation: 18 Quantity | 19 Unit of measurement | Basis for calculation: 20 Quantity | 21 Unit of measurement | 22 Amount in NOK (to the nearest krone) (Rounding up/down, see last page of this form) |
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| | | | | | | | | | **Total amount:** | 24 |

25 Additional information/references (please include line No)

I declare that the information given above is true and complete

26 Place:

27 Date:

28 Binding signature

29 ☐ **Amount due to Customs & Excise has been paid**

30 ☐ **Amount due to the declarant/applicant**

Please forward part 1 and 2 to Tollregionen

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# NOTES ON THE COMPLETION OF THE EXCISE DUTY FORM

**This form will be used as a:** Please tick the right box.
Only one box may be ticked.

**1.** ***Excise Duty Return:***
This form must be used for the excise duties to be paid to Customs & Excise for which the business is registered, please see the paragraph on how to complete the form in **"The Directorate's Comments and Supplementary Provisions"** in the various excise duty circulars which are published annually.

**2.** ***Refund Application:*** This form may be used as an application to Customs & Excise for the refund of duties, taxes and other charges but relevant documentation must in such cases be enclosed. This form **must** be used when applying for a refund in pursuance of the Regulations or in accordance with other set arrangments, please see the Directorate's Comment(s) in the relevant circular.

***3.*** ***Correction Form:*** This form may be used as an application to Customs & Excise for a correction of previously paid/declared duties and taxes.

***4.*** ***For official use.***

***5.*** ***Name and postal address:*** Please give the declarant's/applicant's complete name and postal address.

***6.*** ***Identity No:*** Please give the business registration number/the private person's date of birth.

***7.*** ***Telephone No:*** Please give the declarant's/applicant's telephone number or the telephone number of any other person who have completed the form..

***8.*** ***Account No:*** If this form is used as an application for a refund please give the account No. to which you would like the money to be transferred.

***9.*** ***Time period:*** Please give the time period for which the Excise Duty Return applies, e.g. "May 1998".

**Total No of pages:** If there is a need for more than 15 lines, more forms may be used in addition.

***10.*** ***Pg No:*** Please give the correct page number.

***11.*** ***of:*** Please state the total number of pages. (If only one page is used, please write "1" in both box 10 and 11.)

***12.*** ***Line No:*** Line 1-15 have been numbered. Any additional information in box 25 should be given with a reference to the relevant line number.

**Exise Duty Codes:** Valid codes for the individual excise duties are given in the Directorate's Comments in the various excise duty circulars.

***13.*** ***Duty type code:*** Must always be given in two letters, e.g. "OL".

***14.*** ***Duty rate code:*** Must always be given in three digits, e.g. "101".

***15.*** ***Exemption/return goods:*** Must always be given in two digits, e.g. "60".

**16.** ***Date:*** Please state the relevant date (possibly only the year). (It should only be given if the information applies to another period than the period stated in box 9, e.g. if an additional code has been entered in box 15 and the exemption/return goods apply to another period. (This is very important if the rates has been changed.)

***17.*** ***Rate:*** Please give the correct rate for the period (or date) for which the Return/Application applies.

**Basis for calculation:** The individual excise duties basis for calculation has been given in the Resolutions of the Storting concerning Excise Duty, please see the individual excise duty circulars.

***18.*** ***Quantity:*** Please give the number of packages/pieces, e.g. "1,000".

***19.*** ***Unit of measurement:*** Please state the type of measurement unit excise duty is to be calculated, e.g. "litre".

***20/21.*** ***Quantity/Unit of measurement:*** Should only be used if this is part of the calculation basis, e.g. horse power.

***22.*** ***Amount in NOK (to the nearest krone):*** Please give the claculated amount in NOK with NO decimals (the given rate is multiplied with number of units). Any amount ending in 50 øre or more is rounded *up* to the nearest krone whereas any amount ending in 49 øre or less is rounded *down* to the nearest krone. (If an additional code for exemption has been entered in box 15, no calculation should be made.)

***23.*** ***Part of total amount:*** If more than one form is used, please give the total amount of this page which is only part of the Return's/Application's total amount which should only be given on the last page, please see box 24.

***24.*** ***Total amount:*** Please give the sum of all the individual amounts in NOK. (If a code for return goods has been entered, this amount should be DEDUCTED.)

***25.*** ***Additional information/references (please include line No):*** If there is a need to provide any reference to invoices, statements, declarations or any other type of information that might have be of imprtance or relevance to the Return/-Application, please give such information here and include a reference to the relevant line number.

**I declare that the information given above is tru and complete:**

***26.*** ***Place:*** Please state the place (town, postal area etc.) where the Return/Application is completed.

***27.*** ***Date:*** Please state the date the Return/Application is completed.

***28.*** ***Binding signature:*** The person responsible for this Return/Application, that is the authorised signatory, shall sign here.

***29.*** ***Amount due to Customs & Excise has been paid:*** Please tick this box if the amount given in box 24 has been or is being paid.

***30.*** ***Amount due to the declarant/applicant:*** Please tick this box if the amount in box 24 is a negative one, e.g. the return goods amount to more than the period's turnover. The same applies if the form is used as an application form for the refund of previously paid duty.